



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PILOT COMMISSIONERS

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PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday November 20, 2015 at 13:00.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	APPROVED FEBRUARY 19, 2016

MEMBERS PRESENT

Bradford Schell, Professional Member
Mark Reardon, Public Member
Joseph Morrissey, Professional Member
Stephen McGuiness, Professional Member
Laura Phillips, Public Member
Maia Murphy, Public Member

MEMBERS ABSENT

Penelope Marshall, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis-Oliva, Deputy Attorney General
Melanie Alexander, Administrative Specialist II
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

R.G. Medd

CALL TO ORDER

Mr. Schell called the meeting to order at 13:04

REVIEW AND APPROVAL OF MINUTES

A motion was made by Ms. Phillips, seconded by Mr. Morrissey, to approve the August 21, 2015 meeting minutes as written. The motion carried unanimously.

UNFINISHED BUSINESS

Refresher Trip Requirements

Ms. Davis-Oliva explained to the Board that the Rule 5 Refresher Trips hearing was cancelled because the publication had to be pushed back until the Board could discuss and implement new regulations for inactive status licensees. The Board discussed the possibility of a 5 year limitation on an inactive status, and decided they would vote on the matter at the following meeting in February.

NEW BUSINESS

There was no new business to address.

COMPLAINT STATUS

Mr. Morrissey stated that there have been no new complaints received.

OTHER BUSINESS (for discussion only)

Mr. Schell advised the Board that Mr. Lowe could not be present at the meeting so he sent in the update stating that Mr. Hukill is still actively working and in full compliance with his order. He supplied the Board with Ship-to-Shore test results and there was no breach in responsibility.

CORRESPONDENCE

There was no correspondence submitted.

PUBLIC COMMENT

NEXT MEETING

The next meeting will be February 19, 2016 at 1300.

ADJOURNMENT

With no further business before the Board, a motion was made by Ms. Philips, seconded by Mr. McGuinness, to adjourn the meeting. The motion carried unanimously. The meeting went off record and adjourned at 13:36.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Melanie Alexander', written in dark ink.

Melanie Alexander
Administrative Specialist II